

VOLUNTEER TUTOR

POSITION REPORTS TO:	Volunteer Coordinator; Shelter Staff
TYPE:	Part-time Volunteer, In-Person
HOURS OF WORK:	Weekday afternoons and weekends, 1-4 hour weekly shifts
LOCATION:	Shelter locations (confidential)
PURPOSE OF POSITION:	To provide individual or small group tutoring to shelter residents, including homework help and lesson planning.
OTHER:	A police Vulnerable Sector Screening is required by the successful candidate prior to volunteering.
POSTING DATE:	March 5, 2026
CLOSING DATE:	On-going

About Yellow Brick House:

Yellow Brick House is a non-profit charitable organization dedicated to providing services to women and children who have experienced violence and abuse. Yellow Brick House provides emergency shelter, counselling and supportive services to abused women and their children in York Region. Services are provided within a confidential environment that facilitates empowerment to help women and their children to rebuild their lives.

Summary of Position:

Under the supervision of the Volunteer Coordinator & Direct Services Supervisor, the Volunteer Tutor will be responsible for providing individual or small group tutoring services to shelter residents, at the shelter. Volunteer Tutor must demonstrate a commitment to serving Yellow Brick House clients and to upholding the Yellow Brick House mission. This position is ideal for an individual with excellent communication skills and empathy, as well as strong knowledge in their chosen subject area.

Responsibilities:

1. Connect with shelter staff to determine tutoring needs.
2. Tailor homework support to individual learner's needs, interests, and goals.
3. Demonstrate sensitivity, enthusiasm, and reflective listening skills to create an encouraging environment for learners.
4. Maintain strict confidentiality regarding all identifying information and locations of shelter residents.
5. Maintain appropriate professional boundaries with residents and adhere to all shelter policies and procedures.
6. Connect with mother as needed to keep her informed of student's progress.

Requirements:

1. Experience supporting learners in an educational or mentoring setting.
2. Strong knowledge and passion in subject area.
3. Ability to work independently and demonstrate strong organizational skills.
4. Demonstrated sensitivity to diverse communities and an understanding of issues related to gender-based violence.
5. Excellent interpersonal skills, communication, positive attitude, and ability to carry a professional tone.
6. A "clear" police vulnerable sector screening is required. (VSS)

Orientation/Training:

1. General orientation conducted by Volunteer Department

Benefits & Skills Gained:

1. Meaningful experience supporting women and children in a shelter setting.
2. Opportunities to develop educational and communication skills.
3. Exposure to trauma-informed service and shelter environments.

Please submit resume / subject line "the volunteer position title" that interests you to volunteering@yellowbrickhouse.org