

## MOTHERS IN MIND PROGRAM – CHILD MINDING VOLUNTEER

<b>POSITION REPORTS TO:</b>	Volunteer Coordinator; Child Witness Program Coordinator
<b>TYPE:</b>	Part-Time Volunteer, In-Person
<b>DATES OF WORK:</b>	Every Thursday – until April 10 <sup>th</sup> , 2026
<b>SHIFT DURATION:</b>	4:30pm – 6:00pm
<b>LOCATION:</b>	Richmond Hill Office
<b>PURPOSE OF POSITION:</b>	To provide support to the Child Witness Coordinator during the Let's Talk
<b>OTHER:</b>	A police Vulnerable Sector Screening is required by the successful candidate prior to volunteering.
<b>POSTING DATE:</b>	March 5, 2026
<b>CLOSING DATE:</b>	On-going

### About Yellow Brick House:

Yellow Brick House is a non-profit charitable organization dedicated to providing services to women and children who have experienced violence and abuse. Yellow Brick House provides emergency shelter, counselling and supportive services to abused women and their children in York Region. Services are provided within a confidential environment that facilitates empowerment to help women and their children to rebuild their lives.

### Summary of Position:

Under the supervision of program staff, the Mothers in Mind Child Minding Volunteer will provide safe and welcoming supervision for children while their mothers participate in program sessions. The volunteer will engage children in age-appropriate play and activities while maintaining a calm and supportive environment.

### Responsibilities:

1. Assisting the coordinator with setup and cleanup of the program space
2. Supporting clients during crafts and activities
3. Preparing and distributing lunch
4. Escorting children to and from the washroom during programming
5. Supporting with similar tasks as designated by the Child Witness Coordinator

### Requirements:

1. Excellent verbal communication skills.
2. Decision-making ability and ability to multitask.
3. Knowledge of working with multicultural communities and women's rights issues.
4. Excellent interpersonal skills, honest communication, positive attitude and ability to carry a professional tone.
5. A "clear" police vulnerable sector screening is required. (VSC)

### Orientation/Training:

1. General orientation conducted by Volunteer Department
2. Childcare orientation conducted by supervising staff

### Benefits and skills learned from volunteering:

1. Effective communication and conflict resolution
2. Supporting and learning more about children's programming services
3. Mission, Vision and Values of Yellow Brick House
4. Knowledge of working with multicultural organization and gendered based violence issues

**Please submit resume / subject line "the volunteer position title" that interests you to [volunteering@yellowbrickhouse.org](mailto:volunteering@yellowbrickhouse.org)**