

MAPLEFEST OUTREACH COMMUNITY EVENT VOLUNTEER

POSITION REPORTS TO: Volunteer Coordinator; Event Contact

TYPE: Event Volunteer; In-person

HOURS OF WORK: Variable; 3-4 hours per shift

EVENT DATE: Saturday, March 28, 2026

SHIFTS: **Shift 1:** 9:30am – 12:30pm
Shift 2: 12:30pm – 3:30pm

LOCATION: Richmond Green Sports Centre

PURPOSE OF POSITION: To represent Yellow Brick House at the Maple Fest community event by engaging attendees, supporting outreach efforts, and promoting awareness of services

OTHER: Orientation required. Vulnerable Sector Screening **(VSS) not required.**

POSTING DATE: March 5, 2025

CLOSING DATE: March 23, 2025

About Yellow Brick House:

Yellow Brick House is a non-profit charitable organization dedicated to providing services to women and children who have experienced violence and abuse. Yellow Brick House provides emergency shelter, counselling and supportive services to abused women and their children in York Region. Services are provided within a confidential environment that facilitates empowerment to help women and their children to rebuild their lives.

Summary of Position:

Under the supervision of the Volunteer Coordinator, the Maple Fest Outreach Booth Volunteer will support Yellow Brick House's participation in the annual Maple Syrup Festival hosted by the City of Richmond Hill. Volunteers will assist with setting up and staffing the booth while incorporating a maple/spring theme into engagement activities.

Responsibilities:

1. Assist with booth set-up and tear-down.
2. Create a warm and welcoming booth atmosphere incorporating maple/spring themes.
3. Engage community members in conversation.
4. Provide information about Yellow Brick House programs and services.
5. Support interactive or themed activities.
6. Promote awareness of current donation needs.
7. Maintain a professional and positive presence throughout the event.

Requirements:

1. Excellent interpersonal skills, honest communication, positive attitude and ability to carry a professional tone.
2. Ability to adapt, be flexible, and improvise as the situation requires.
3. Excellent teamwork skills, as well as ability to work independently.
4. Knowledge of working with multicultural communities and women's rights issues.

Orientation/Training:

1. General orientation conducted by Volunteer Department
2. Third party event training by event organizer
3. Shadowing lead at various events

Working Conditions:

1. Works in a comfortable environment either inside or outside in typically pleasant conditions. Typical conditions are such that no risk of any injury or harmful effect is likely.
2. Must be able to stand for extended periods of time.
3. Must be able to lift 35 ILBS.

Benefits and skills learned from volunteering:

1. Peer networking opportunities
2. Mission, Vision and Values of Yellow Brick House
3. Knowledge of working with multicultural organization and gendered based violence issues

Please submit resume / **subject line** "the volunteer position title" that interests you to volunteering@yellowbrickhouse.org