

EXTERNAL JOB OPPORTUNITY
Child Witness Program Co-Facilitator
Independent Contractor

Evenings (2.5 Hours/week; 8-10 consecutive weeks per cycle)

ABOUT YELLOW BRICK HOUSE:

Yellow Brick House is a leading provider of life-saving services to women, families and children who have experienced violence and abuse. We offer emergency shelter, individual, group and child counselling, legal support services, and transitional housing support.

PROFILE:

The Let's Talk Child Witness program is an early intervention program that is offered concurrently to children and their mothers. Under the guidance of the Child Witness Program Coordinator, the facilitator will be responsible for co-facilitating groups designed for mothers and their children ages up to 18 who report they have witnessed or experienced abuse at home

RESPONSIBILITIES:

The major responsibilities of this position include, but are not limited to:

- To provide early intervention supports to child witnesses of violence against women in order that they may heal from the harmful effects of witnessing violence and thus avoid the later need for more intensive supports.
- Co-facilitate in person or online groups for either children's groups or mother's groups.
- Adherence to designated policies and procedures of Yellow Brick House policy manual and information specific to Confidentiality, Duty to Report, Emergency Preparedness, and High-Risk Client Procedure.
- Meeting with Program Coordinator prior to group to prepare for the group session.
- Familiarizing oneself with the curriculum and preparing activities for the group.
- Preparing the group room (i.e. agenda, activity items).
- Assisting with preparation of the group snack, when needed. (Program coordinator or designate be responsible for food purchase and preparation).
- Reporting any concerns of serious occurrences to the program coordinator or designate and providing required documentation.
- Attending de-briefing session with the facilitation team and program coordinator or designate.
- Writing group summary reports and providing it to the program coordinator for review and statistical documentation.
- Provide documented observation notes as required to the facilitator.
- Ensuring all group rooms are clean and garbage is emptied.
- Participating in a performance evaluation process.
- Foster and maintain an anti-oppression environment.
- Other Duties as required

HEALTH AND SAFETY RESPONSIBILITIES:

- Follow the duties and responsibilities specified under the Occupational Health & Safety Act Sections 28.
- Ensure all safety and non-safety rules and regulations are followed.
- Ensure adherence to established safety, quality and housekeeping standards.
- Attends Environmental Health and Safety training.

- Adhere to Yellow Brick House health and safety, environmental, and quality standards, policies and procedures.
- Report any known hazard, defect, incident or compliance issue to the employer or supervisor.
- Understand BILL 132 and 168 and uphold the policies that prohibit domestic violence, workplace violence, sexual harassment and harassment in the Workplace.

PERFORMANCE MEASURES:

- Client Satisfaction
- Service Quality
- Client and program engagement
- Independent Facilitation

QUALIFICATIONS & SKILLS:

- Completion of Social Work/Child and Youth Work Diploma with practicum of 500-700 hours and/or completion of Ontario Certified Teachers degree.
- Completion of BSW, MSW or counselling degree background would be considered an asset.
- 1-2 years of demonstrated teaching experience or facilitating workshops for marginalized groups.
- 1-2 years of experience working with children and youth.
- 1-2 years demonstrated experience in crisis intervention or crisis support.
- Demonstrated knowledge of modalities such as being trauma informed, vicarious trauma etc.
- Must be flexible to work evenings and dedicated to an 8–10-week cycle.
- Knowledge of the impacts of domestic violence.
- A current police vulnerable sector screening (VSS) is required.
- Reliable Transportation
- Working knowledge of application of Anti-Oppressive and Feminist frameworks

CORE COMPETENCIES:

- Facilitation Skills
- Ability to Lead
- Trauma informed
- Collaboration Skills
- Cultural Sensitivity/Diversity
- Interpersonal Skills
- Initiative-Taking
- Dependability

WORKING CONDITIONS:

- Works in a comfortable environment either inside or outside in typically pleasant conditions. Typical conditions are such that some risk of any injury or harmful effect is possible.
- There is regularly a need to meet after or before normal business hours.
- Must be able to sit/stand for extended period of time.

Yellow Brick House would like to thank all applicants for their interests; however, only those selected for an interview will be contacted.

Yellow Brick House is an equal opportunity employer, and we will accommodate your needs under the Ontario Human Rights Code. Upon individual request, hiring processes will be modified to remove barriers to accommodate those with disabilities. Should any applicant require accommodation through the application, interview, or selection processes, please contact the Human Resources Department for assistance.

Please submit your resume to angelacu@yellowbrickhouse.org