





CANADA YOUTH JOBS POSITION POSTING

POSITION:	Research and Evaluation Student – Richmond Hill
NUMBER OF POSITIONS:	1 Position (May-August, 16 weeks)
POSITION REPORTS TO:	Direct Services Supervisor
HOURS OF WORK:	Five days per week
STARTING DATE:	May 6, 2024
AGE:	15-30 years of age as per Canada Job Requirements
WORK SITE:	Hybrid

About Yellow Brick House:

Yellow Brick House is a non-profit charitable organization dedicated to providing services to women and children who have experienced violence and abuse. Yellow Brick House provides emergency shelter, transitional housing, and supportive counselling to abused women and their children in York Region. Services are provided within a supportive environment that facilitates empowerment to help women and their children rebuild their lives.

52 West Beaver Creek Rd., Unit 4, Richmond Hill, ON L4B 1L9
Crisis & Support Line (phone or text): **1-800-263-3247**
Administration: **905-709-0900** • Toll Free: **1-800-263-2231**
Charitable Registration Number: **11910 5187 RR0001**
www.yellowbrickhouse.org     @yellowbrckhouse

SUMMARY OF POSITION:

The Research and Evaluation Student will assist in various research and evaluation projects assigned by the Direct Services supervisor. They will contribute to developing research and program evaluation plans, centered around development of better programs and services.

RESPONSIBILITIES:

- Participate in data collection, analysis, and generating recommendations for program enhancements.
- Assist in conducting in-depth research on the details and operations of Outreach Community Counselling and Support Services.
- Support the Gathering and Analyzing of Qualitative and Quantitative Data.
- Conduct Evaluation Projects on Program Effectiveness
- Provide actionable recommendations based on evaluation findings to improve program effectiveness and client satisfaction.
- Development of New Surveys and Revisions to Existing Surveys.
- Assist in presenting research and results to the team.
- Other duties as required.

QUALIFICATIONS:

- Must be able to satisfy requirements for the Canada Summer Jobs Program
- Enrolled in a social work/counseling, research program or related.
- Moderate level of computer skills, including word processing, and spreadsheets.
- A police reference check is required by the successful candidate prior to hiring.
- All staff are required to be fully vaccinated and provide copy of the vaccination upon hire.

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COMPETENCIES:

- Ability to conduct research, including gathering and analyzing both qualitative and quantitative data.
- Experienced with conducting evaluations to assess program effectiveness.
- Strong analytical skills to interpret research findings and evaluation data, identify trends and draw conclusions.
- Excellent verbal and written communication skills
- Proficiency in preparing and delivering presentations to communicate research findings effectively.

HOW TO APPLY:

Please submit a resume and cover letter outlining your qualifications and relevant experience to: jobs@yellowbrickhouse.org

Yellow Brick House is an equal opportunity employer, and we will accommodate your needs under the Ontario Human Rights Code. Upon individual request, hiring processes will be modified to remove barriers to accommodate those with disabilities. Should any applicant require accommodation through the application, interview or selection processes, please contact the Human Resources Department for assistance.

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