

## COMMUNITY ENGAGEMENT VOLUNTEER

<b>POSITION REPORTS TO:</b>	Volunteer Coordinator; Resource Development staff
<b>TYPE:</b>	Fundraising and events
<b>HOURS OF WORK:</b>	Flexible
<b>LOCATION:</b>	On-site of event
<b>PURPOSE OF POSITION:</b>	Speak to public about domestic violence, Yellow Brick House and available services; attend events/fairs as a representative of Yellow Brick House

### **About Yellow Brick House:**

Yellow Brick House is a non-profit charitable organization dedicated to providing services to women and children who have experienced violence and abuse. Yellow Brick House provides emergency shelter, counselling and supportive services to abused women and their children in York Region. Services are provided within a confidential environment that facilitates empowerment to help women and their children to rebuild their lives.

### **Summary of Position:**

Under the supervision of the Resource Development staff, the Community Engagement volunteer will be responsible for supporting community engagement efforts at various community events. Such responsibilities include speaking with the public at events about domestic violence, the Yellow Brick House, volunteering opportunities, and available services, as well as collecting donations. The Community Engagement volunteer must demonstrate a commitment to serving Yellow Brick House clients and to upholding the Yellow Brick House mission. This position is ideal for an individual with strong adaptability, interpersonal skills, and verbal communication skills.

### **Responsibilities:**

- Assist in planning and executing community events, workshops, and campaigns.
- Engage with community members through in-person, online, and telephone communications.
- Represent the organization at community events, networking opportunities, and meetings.
- Support the development of marketing materials and resources for outreach activities.
- Maintain accurate records of community interactions and feedback for reporting purposes.
- Collaborate with the Community Engagement Coordinator to identify new partnership opportunities.
- Monitor and respond to community inquiries, comments, and feedback on social media and other platforms.
- Conduct research on community needs and trends to inform outreach strategies.
- Travel within York Region to various venues required.

### **Requirements:**

- Strong communication and interpersonal skills.
- Enthusiasm for community engagement and a passion for the organization's mission.
- Ability to work independently and as part of a team.
- Excellent organizational and time-management abilities.
- Willingness to attend occasional evening or weekend events (if applicable).

### **Benefits from volunteering:**

- Opportunity to make a meaningful impact in the community.
- Gain valuable experience in community engagement and nonprofit work.
- Networking opportunities with community leaders and organizations.

### **How to Apply:**

Please send your resume and a brief statement of interest to [volunteering@yellowbrickhouse.org](mailto:volunteering@yellowbrickhouse.org).

Thank you for considering this important role as a Community Engagement Volunteer with Yellow Brick House. We look forward to welcoming you to our team!