

COMMUNITY ENGAGEMENT VOLUNTEER

POSITION:	Community Engagement Volunteer
POSITION REPORTS TO:	Stewardship Coordinator
TYPE:	Part-Time Volunteer, in-person, door-to-door
HOURS OF WORK:	Flexible
PURPOSE OF POSITION:	Community Engagement Volunteer will assist to promote our upcoming event – "Break The Silence Step In My Shoes" Walk 2022
POSTING DATE:	September 1 st , 2022
CLOSING DATE:	November 1 th , 2022

About Yellow Brick House:

Yellow Brick House is a non-profit charitable organization dedicated to providing services to women and children who have experienced violence and abuse. Yellow Brick House provides emergency shelter, counselling and supportive services to abused women and their children in York Region. Services are provided within a confidential environment that facilitates empowerment to help women and their children to rebuild their lives.

Summary of Position:

The Community Engagement Volunteer will be responsible to visit local stores, restaurants, and retail establishments to introduce our event and ask for business owners' approval to display our event poster. The Community Engagement Volunteer must demonstrate a commitment to serving Yellow Brick House clients and the wider community, and to upholding the Yellow Brick House mission. This position is ideal for an individual with strong organizational, interpersonal, and presentation/verbal communication skills.

52 West Beaver Creek Rd., Unit 4, Richmond Hill, ON L4B 1L9
Crisis & Support Line (phone or text): 1-800-263-3247
Administration: 905-709-0900 • Toll Free: 1-800-263-2231
Charitable Registration Number: 11910 5187 RR0001

www.yellowbrickhouse.org

    @yellowbrckhouse

Responsibilities:

1. Visit local stores, restaurants, and retail establishments to introduce and ask for business' approval to display our event poster
2. Interact and liaise with business owners and their staff
3. Create an open, dynamic, and engaging atmosphere and learning experience
4. Maintain accurate workshop data, including attendance records, evaluations, and other reporting documents
5. Administer feedback at visit to support the data collection requirements of funding agencies
6. Work in collaboration with Yellow Brick House staff to seek out, develop, and maintain relationships and opportunities with organizational partners (if requested/required)
7. Attend all training sessions and meetings as requested
8. Travel within York Region will be required

Requirements:

1. Excellent verbal communication, active listening, and presentation skills
2. Experience with online communications technologies (e.g., Zoom, Microsoft Teams, etc.) or the capacity to learn
3. Ability to adapt, be flexible, and improvise as the situation requires
4. Assist in building community connections and healthy relationships
5. Self-motivated with the ability to work independently and as part of a team within a flexible professional environment, with minimal supervision

Skills learned from volunteering:

1. Presentation and communication skills
2. Mission, Vision and Values of Yellow Brick House
3. Knowledge of working with multicultural organization, local businesses, gender-based violence issues, and event planning
4. Ability to form connections with a wide range of individuals

Please submit resume providing your interest in applying to this position in confidence to volunteering@yellowbrickhouse.org. Please note in your email Community Engagement Volunteer.