

OUTREACH COUNSELLOR/ GROUP FACILITATOR - male
YELLOW BRICK HOUSE/PROJECT HOSTEL
Part-Time Contract – June 2022- March 2023

Yellow Brick House/Project Hostel is a non-profit charitable organization dedicated to providing services to women who have experienced gender-based violence. Yellow Brick House provides emergency shelter, transitional housing and supportive services to individuals identifying as female and their children in York Region. Services are provided within a supportive environment that facilitates empowerment to help individuals and their children regain control of their lives.

Purpose of Position:

The Outreach Counsellor/Group Facilitator leads the Caring Dads program in York Region. The Counsellor also provides outreach within the community by liaising and strengthening the relationship with community partner agencies. This role informs and engages about including all genders in programming, particularly fathers so as to succeed in eliminating gender-based violence.

Hours of Work: 20 hours per week – **flexible hours for some evening groups**

RESPONSIBILITIES:

Groups and Outreach:

- Coordinate and facilitate Caring Dads program
- Promotion of program within the community
- Marketing and publicity of program across York Region
- Develop and conduct community presentations as needed to ensure program visibility and awareness of referral process
- Assess appropriateness of clients for group / conduct intake and discharge interviews
- Provide Crisis/support counselling to group members
- Provide information on human rights, options, and available services
- Provide educational information about the importance of including all genders in the fight to eliminate gender-based violence
- Assist and advocate for clients and their children regarding their health, safety, and well-being
- Implement case plans sensitive to the needs of clients
- Provide goal setting and discharge planning throughout counselling services

Case Management:

- Liaise and advocate with community agencies to facilitate an awareness and understanding of the Caring Dads program including eligibility criteria
- Identify geographically based referral bases, develop referring relationships
- Facilitates group client connections to ethno-specific services

Maintenance and Administration:

- Maintains confidential, pertinent, accurate and non-judgmental logging on internal database system of all client contacts
- Ensures that intake/discharge and all other appropriate information is complete
- Ensures that loggings are completed at the end of each week
- Creates and maintains accurate referral records
- Ensures health and safety standards of the office are met
- Assists in picking up and dispersing donations
- Plans programming expenditure within budget allocations
- Participates in development and ongoing contributions towards program evaluation
- Create a library for Caring Dads users, and material relevant and useful for all genders – particularly males

General:

- Read, understand and adhere to policies and procedures of PROJECT HOSTEL O/A Yellow Brick House
- Ensure appropriate notification of child abuse as required by the Child and Family Services
- Engage fully and openly in supervision; keeping supervisor or manager fully informed at all times
- Positive participation in team meetings using excellent team and communication skills
- Maintain a positive approach and a professional manner at all times
- Keep-up-to date on issues relating to gender-based violence including methods of effective intervention
- Fosters and maintains an anti-oppression environment
- Supervision of students and volunteers, as assigned
- Perform any other duties as required

Minimum Education and Qualifications:

- Completion of a clinically supervised undergraduate or graduate degree from an accredited university (e.g. BSW, MSW)
- Fluency/competency in a second language either spoken by a large number of clients or that is required by Project Hostel
- 2 to 3 years group facilitation, counselling and community outreach experience
- Experience in the development, implementation and evaluation of workshops and groups
- Experience working with both abusive and abused individuals
- Demonstrated knowledge and understanding of gender-based violence, including the effect on children
- Demonstrated ability to work under pressure and within the context of a team structure
- Demonstrated ability to work independently
- Demonstrated ability to deal effectively with job related stress and to handle crisis situations
- Demonstrated ability to deliver culturally appropriate services in a multicultural environment
- Demonstrated ability to work within an anti-oppression framework
- Knowledge and understanding of trauma, mental health issues, advocacy, substance abuse, employment, child development and parenting would be an asset
- Demonstrated ability to multi-task and prioritize workload



- Strong interpersonal skills
- Excellent written and verbal communication skills
- Valid Driver's License and confirmation of \$1M liability insurance
- Proficiency in Microsoft Word, Microsoft Excel, e-mail and the Internet

Reporting to: Supervisor - Direct Services

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Starting Date: as soon as possible

Other: A “clear” police vulnerable sector screening is required by the successful candidate prior to hiring.

Apply by cover letter and resume to: Manvir Bhangu, Supervisor of Direct Services, Yellow Brick House manvirb@yellowbrickhouse.org

We thank all candidates for their interests, however only those selected for interviews will be contacted. We regret we are unable to accept any telephone or e-mail enquires. Yellow Brick House is a feminist organization that promotes the principles of anti-oppression. We encourage applications from individuals of all genders, races, ethnic origins, religions, abilities and sexual orientations.