

## YELLOW BRICK HOUSE/PROJECT HOSTEL

### CHILDREN'S SUPPORT SERVICES WORKER SUMMER STUDENT

Yellow Brick House/Project Hostel is a not-for-profit charitable organization dedicated to providing services to women who have experienced violence and abuse. Yellow Brick House provides emergency shelter, transitional housing and crisis and short term supportive counselling to abused women and their children in York Region. As a feminist organization, we are dedicated to providing services within a supportive environment that facilitates empowerment to help women and their children regain control of their lives.

#### **Purpose of Position:**

1. To provide support and organization of recreational activities for children in the shelter
2. To provide children with a safe, supportive, and non-violent environment
3. To provide emotional support and childcare assistance as needed, to mothers and children who are in the shelter

**Reporting to:** Supervisor - Direct Services

**Hours of Work:** 37.5 hours per week – **flexible hours for some evenings and weekends, Summer Student Position**  
**\* please note that 2 positions are for 8 weeks.**

#### **RESPONSIBILITIES:**

##### **Direct Service:**

- Work together with the Children's Resource and Advocacy Worker as member of children's services team
- Supervise outdoor and indoor play and activity on a daily basis
- Supervise children during in-house women's programs, i.e. counselling
- Accompany and introduce children to programs at the local library, park and/or recreational facilities
- Plan and supervise children on community outings
- Provide mothers with emotional support regarding parenting challenges
- Assist mothers and children to understand the cycle of violence and the effects of violence and separation on children

##### **Maintenance and Administration:**

- Maintain daily confidential, pertinent, accurate and non-judgemental logging on all children in the shelter completed daily
- Ensure stats are completed at the end of each day
- Ensure health and safety standards of the shelter and, in particular, of the playroom are met

- Ensure that the playroom and yard are kept clean, safe and organized
- Assist in the tidying up of the shelter

**Other:**

- Engage fully and openly in supervision; keeping supervisor fully informed at all times
- Participate in team meetings by providing updates on children
- Maintain a positive approach and a professional manner at all times
- Read, understand and follow agency policies and procedures
- Other duties as assigned

**Qualifications:**

- Was or is currently enrolled in a SSW/ECE or equivalent program
- Demonstrated knowledge and understanding of abuse/violence against women and children
- Ability to work under pressure and within the context of the team structure and atmosphere
- Ability to work independently
- Ability to deal effectively with job related stress and handle crisis situations effectively, both in person and by telephone
- Ability to deliver culturally appropriate services in a multicultural environment
- Ability to work within an anti-oppression/ anti-racist/ feminist framework
- Knowledge and understanding of trauma, mental health issues, advocacy, substance abuse, employment, child development and parenting would be an asset
- Ability to multi task and prioritize workload
- Strong interpersonal skills
- Excellent verbal and written communication skills
- Proficiency in Microsoft Word, e-mail and the Internet

Must meet **all** Canada Summer Jobs criteria including:

*Be between 15 – 30 years of age at the start of employment;*

*Have been registered as a full-time student in the previous academic year*

*Be a Canadian citizen, permanent resident or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and*

*Be legally entitled to work in Canada in accordance with relevant Ontario legislation and regulations.*

Please send applications to Rachel Brown, Supervisor, Direct Services, at [rachelb@yellowbrickhouse.org](mailto:rachelb@yellowbrickhouse.org) .