



JOB POSTING
SHELTER WORKER – 2 Relief Overnight Positions available (contract to March 31, 2022)
YELLOW BRICK HOUSE/PROJECT HOSTEL
December 2021

Yellow Brick House/Project Hostel is a non-profit charitable organization dedicated to providing services to women who have experienced gender-based violence. Yellow Brick House provides emergency shelter, transitional housing and supportive services to individuals identifying as female and their children in York Region. Services are provided within a supportive environment that facilitates empowerment to help individuals and their children regain control of their lives.

Purpose of Position:

To provide support to individuals identifying as female and children who are temporarily residing in the shelter.

RESPONSIBILITIES:

Direct Service:

- Provides support to individuals who identify as women traumatized by the abuse, they have experienced
- Acts as a resource to clients in the areas of mental health, harm reduction and the dynamics of gender-based violence
- Provides crisis intervention to residents by telephone, text, or in-person
- Conducts intake and discharge interviews with residents as required
- Assists individuals who identify as women to understand the cycle of violence and the effects of violence on themselves and their children
- Provides support to address individuals who identify as women's needs in a communal living setting
- Maintains daily confidential, pertinent, accurate and non-judgmental logging on each client as per Yellow Brick House procedures
- Overall monitoring of the shelter(s) to ensure safety for all residents and staff
- Liaison with community resources as necessary, in assisting and supporting residents throughout the shift (i.e. hospital, police, Children's Aid Society, etc.)

Maintenance and Administration:

- Ensure that health and safety standards of the office are met
- Ability to recognize and address building maintenance issues as needed.

Other:

- Engages fully and openly in supervision; keeping supervisor fully informed at all times
- Active participation in regular team meetings
- Maintains a positive approach and a professional manner at all times
- Read, understand and follow agency policies and procedures

- Keeps up-to date on issues relating to gender-based violence and evidence-based practices for intervention
- Maintains community awareness of YBH programs throughout York Region
- Other duties as assigned

**MINIMUM EDUCATION/
EXPERIENCE REQUIREMENTS:**

- Completion of a social services diploma or undergraduate degree
- 2 to 3 years' experience working with a diverse clientele
- Mental health/addiction counselling experience would be an asset
- knowledge of the dynamics of gender-based violence is required
- knowledge and understanding of abuse/violence against women and children
- Excellent communication skills, both verbal and written
- Proficiency in another language in addition to English, used frequently by our service users, is considered an asset
- Ability to multi-task and prioritize workload
- Strong interpersonal skills
- Excellent written and verbal communication skills
- Proficiency in Microsoft Word, e-mail and the Internet

Hours: **Two Relief Overnight positions:**
Monday to Thursday - 11:00 p.m. to 8:00 a.m.
Friday to Sunday - 8:00 p.m. to 8:00 a.m.

The contract positions are available only at the shelters, one located in Georgina, with possible extension to include shelter in southern or mid - York region.

Starting Date: ASAP

Reporting to: Supervisor, Direct Services

Other: A police vulnerable sector screening is required by the successful candidate prior to hiring.

Closes: January 31, 2022

Apply by cover letter and resume to: Christine Ruchlewicz, Manager, Direct Services, Yellow Brick House christiner@yellowbrickhouse.org

We thank all candidates for their interests, however only those selected for interviews will be contacted. We regret we are unable to accept any telephone or e-mail enquiries. Yellow Brick House is a feminist organization that promotes the principles of anti-oppression. We encourage applications from women of all races, colours, ethnic origins, religions, abilities, and sexual orientations.